Safe Schools and Special Education Behavior Reporting

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Connecting Behavior Reporting

Districts will no longer need to submit special education behavior (removal and expulsion) spreadsheets to the Kentucky Department of Education (KDE). For the 2016-17 school year, districts will use the Safe Schools Report to review and validate behavior data for students in special education in addition to the review of the overall School Safety data.

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Reporting Timelines

▶ **May 1: Safe schools data verification window opens.**

▶ **June 30: Safe schools data verification window closes.**

▶ **June 30: Superintendent and DoSE verification of accuracy of data for district.**

▶ **June 30: Districts submit Interim Alternative Educational Setting (IAES) spreadsheet through the DoSE Secure File Upload site.**

▶ **July 3: KDE extracts data from the Safe Schools Report from IC Reporting Warehouse.**

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Enhancements to Safe Schools Report

▶ Infinite Campus release E.1713 (4/12/17) provided the following updates to the safe schools state report:

- Option to generate the report for special education students only

- Sub Report for Tobacco added; removed from Drug Sub Report

- Add English Learner as a column on the output

- Add Primary Disability as a column on the output

- Change output of data to include descriptions along with codes

- Add two warnings to the error report:

  - ✓ Warning 2: Restraint or Seclusion Resolution without a Corresponding Behavior Response

  - ✓ Warning 5: Restraint or Seclusion Response without a Corresponding Behavior Resolution

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Generate Report

▶ **PATH: KY State Reporting | Safe Schools**

- Sub Report *Tobacco Products* added; removed from Sub Report *Drugs*

Report Selection ☑ All Reports

- ☑ SS1: Assault or Violence
- ☑ SS2: Possession of Guns or Other Deadly Weapons
- ☑ SS3A: Possession/Use or Distribution of Drugs
- ☑ SS3B: Possession/Use or Distribution of Alcohol
- ☑ SS3C: Possession/Use or Distribution of Tobacco Products
- ☑ SS4: Bullying or Harassment
- ☑ SS5: State Resolutions not reported in SS1 - SS4

- Indicator *Active Special Education on 12/1 of Reporting Year added (this will generate the error report and report output for special education students only)*

☐ Active Special Ed on 12/1 of Reporting Year

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New Warnings

❖ **Warning 2: Restraint or Seclusion Resolution without a Corresponding Behavior Response**

❖ **Warning 5: Restraint or Seclusion Response without a Corresponding Behavior Resolution**

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Validation of School Safety Data

▶ **Generate Safe Schools error report**

▶ **Resolve any errors produced**

▶ **Review warnings produced**

▶ **Generate the Safe Schools Extract**

▶ **Review data for accuracy using the [School Report Card Filter Instructions](#) resource**

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Validation of School Safety Data

▸ **A few things to keep in mind when reviewing this data:**

- Review Assault, Violence, Drug, Weapon Law Violations for accuracy especially for lower grade levels

- Confirm school has not reported Corporal Punishment resolutions unless this is an approved resolution according to board policy

- Review resolutions of Expulsion, Out of School Suspension, Restraint and Seclusion for accuracy

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Validation of Special Ed Safety Data

▸ **Generate Safe Schools error report selecting the indicator *Active Special Ed on 12/1 of Reporting Year* (this will narrow the focus to those behavior records that will be reported for Special Education)**

▸ **Resolve any errors produced**

▸ **Review warnings produced**

▸ **Generate the Safe Schools Extract**

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Validation of Special Ed Safety Data

▶ **A few things to keep in mind when reviewing this data:**

- Review Assault, Violence, Drug, Weapon Law Violations for accuracy especially for lower grade levels

- District should not have a SSP2: Expulsion, without services resolution for Special Education students

- Review In School Removals and Out of School Suspension to ensure student does not have more than 10 days removal

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In School Removal | Change of Placement

▶ **If a student with an IEP is serving an In-School Removal and the Admission and Release Committee (ARC) determines a change of placement to alternative setting; the behavior resolution end date and time should be updated to the date/time the ARC made this determination.**

Verification of Data Accuracy

▶ **Superintendent and Director of Special Education (DoSE) must verify the district's safety data is accurate using the following surveys:**

- **Superintendent Safe Schools Validation Survey**

- **Director of Special Education Safe Schools Validation Survey**

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Data Standards and Resources

▶ **Share data standards and available resources with staff in district responsible for data entry of behavior and special education. KDE's communication is to Safe Schools Coordinators and Directors of Special Education**

- **KSIS Data Standards – Behavior**

- **KSIS Data Standards – Special Education**

- **School Report Card Filter Instructions (this document can be beneficial to review of Safe Schools Report as well)**

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School Report Card

▶ **Safe Schools Data aggregate counts will be available on the 2016-17 School Report Card for review mid-July**

▶ **District Safe Schools Coordinators will have two weeks to review data and notify KDE of any discrepancies**

▶ **Safety data will be made public with the release of the 2016-17 School Report Card**

2017-18 Reporting IAES (Interim Alternative Educational Setting)

▸ **2017-18 IAES events/resolutions must be entered into Infinite Campus | Behavior Management Tool**

▸ **If the data has been entered into Infinite Campus during the 2016-17 SY, the data will be part of the School Safety Extract**

▸ **Use of IAES within the Infinite Campus and reporting via School Safety Extract will be mandated for the 2017-18 SY**

Questions

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